



COMMERCIAL CONSTRUCTION INCENTIVE PROGRAM

City of Eagle Grove

Contact:

City of Eagle Grove
210 East Broadway
Eagle Grove, Iowa 50533
(515) 448-4343

Ask for City Administrator Mike Boyd

**GUIDELINES FOR THE CITY OF EAGLE GROVE'S COMMERCIAL
CONSTRUCTION INCENTIVE PROGRAM GRANT APPLICATION**

1. Grant-eligible projects include **new commercial, industrial, residential and multi-residential construction projects utilizing local contractors**. Additions and remodels are not eligible.
2. Eligible projects have no minimum or maximum project cost.
3. Grant requests may be made for **up to twenty percent (20%) of the total project cost but shall not exceed \$40,000.00**. Grant awards shall also be limited to the amount of work actually performed by local contractors, which are contractors with their main office in the Eagle Grove zip code (50533).
4. Project plans and specifications, a written bid accepted by the applicant and applicant's contractor, and a lender's commitment letter must be submitted with the application for it to be considered.
5. Eligible projects must comply with all applicable zoning laws and ordinances.
6. Grant applications will first be reviewed and considered by the Eagle Grove Community Development Corporation, which shall then make advisory recommendations to the Eagle Grove City Council for final approval. The City Council shall ultimately determine all grant awards.
7. The approval of an application for a grant award does not equate to the approval of expending grant funds. To receive grant funds, a successful applicant and applicant's contractor will be required to sign a contract which sets for the terms and conditions governing the City's award of grant funds.

Checklist/Required Attachments/Submissions for Applicant

If applicable:

- Completed Building Permit with the City of Eagle Grove
- Commitment letter of all proposed project funds from Lending Institution
- Map showing the location of the proposed project
- Certificate of Insurance from Contractor
- Commercial Construction Incentive Program Agreement
- Contractor Completion Certification

CITY OF EAGLE GROVE, IOWA
URBAN RENEWAL PLAN AMENDMENT
EAGLE GROVE URBAN RENEWAL AREA

April, 2016

The Urban Renewal Plan (the "Plan") for the Eagle Grove Urban Renewal Area (the "Urban Renewal Area") is being amended for the purposes of (1) increasing the size of the Urban Renewal Area by adding certain real property thereto; (2) identifying new urban renewal projects to be undertaken therein; and (3) updating the description of the City's Demolition and Site Preparation Project.

1) Addition of Property. The description of the real property (the "Property") situated in the Urban Renewal Area is, by virtue of this Amendment, being amended to include the following:

All real property situated within the incorporated limits of the City of Eagle Grove, Wright County, State of Iowa, as of April 1, 2016.

The Property added by this Amendment will become subject to the provisions of the Plan for the Urban Renewal Area.

2) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project:

Name of Project: Commercial Construction Incentive Program

Name of Urban Renewal Area: Eagle Grove Urban Renewal Area

Date of Council Approval of Project: April 4, 2016,

Description of Program: The Commercial Construction Incentive Program (the "Program") is designed to provide public support to local contractors participating in new construction projects in the Urban Renewal Area. The City will provide fiscal support to the Program through the provision of a series of economic development grants (the "Grants") to local contractors undertaking qualified construction projects in the Urban Renewal Area. Qualified projects may include commercial, industrial, residential and multi-residential construction. It is anticipated that the Program will have a direct, positive impact on the local economy of the City through the creation of jobs, the leveraging of private investment in the community, increased private property valuations and enhanced commerce and business environment. In addition, it is expected that many of the Grants will be used to improve and redevelop lots that are involved with the City's demolition and site preparation project which is detailed elsewhere in this Urban Renewal Plan Amendment.

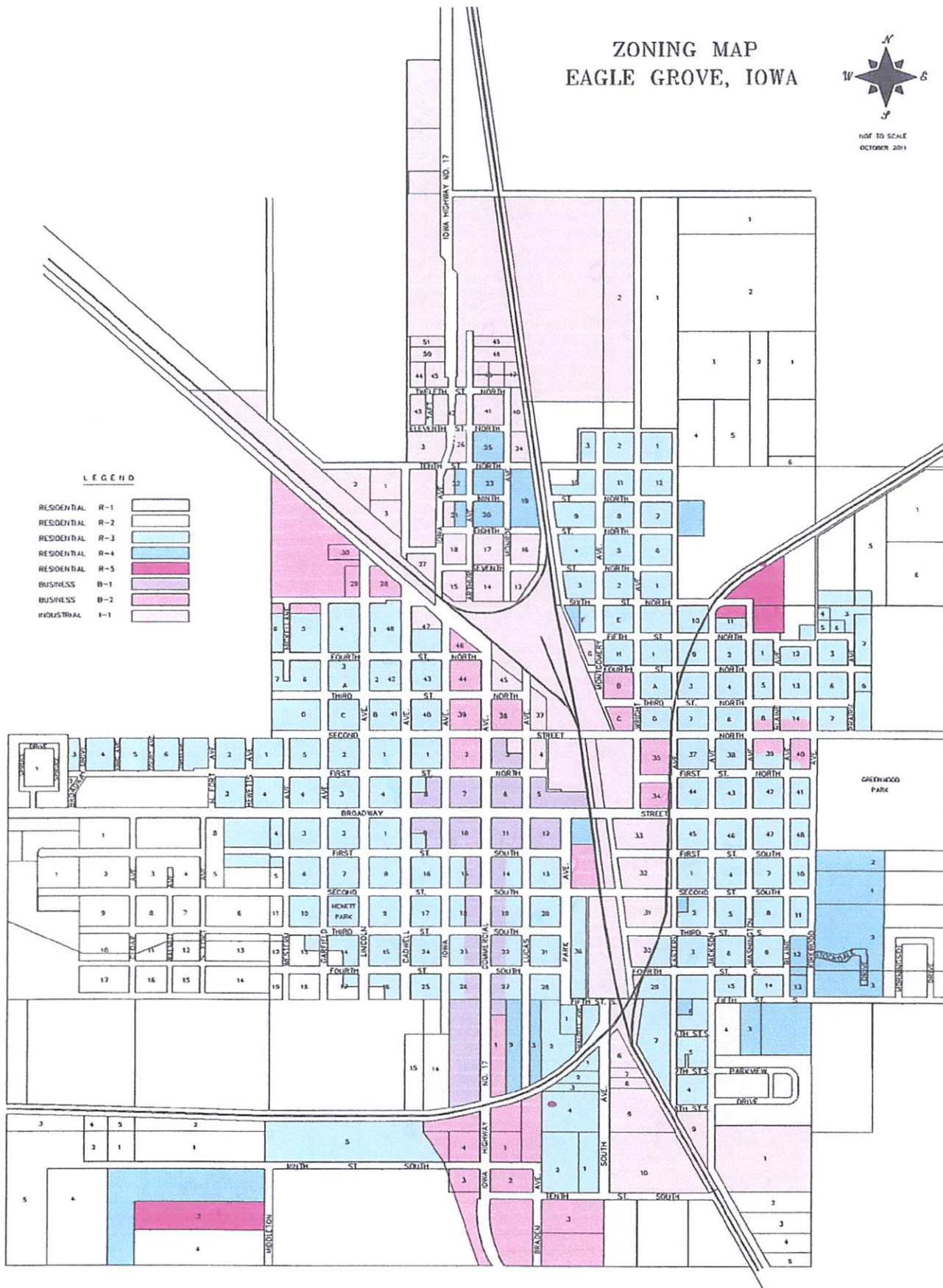
ZONING MAP EAGLE GROVE, IOWA



NOT TO SCALE
OCTOBER 2011

LEGEND

RESIDENTIAL	R-1	
RESIDENTIAL	R-2	
RESIDENTIAL	R-3	
RESIDENTIAL	R-4	
RESIDENTIAL	R-5	
BUSINESS	B-1	
BUSINESS	B-2	
INDUSTRIAL	I-1	



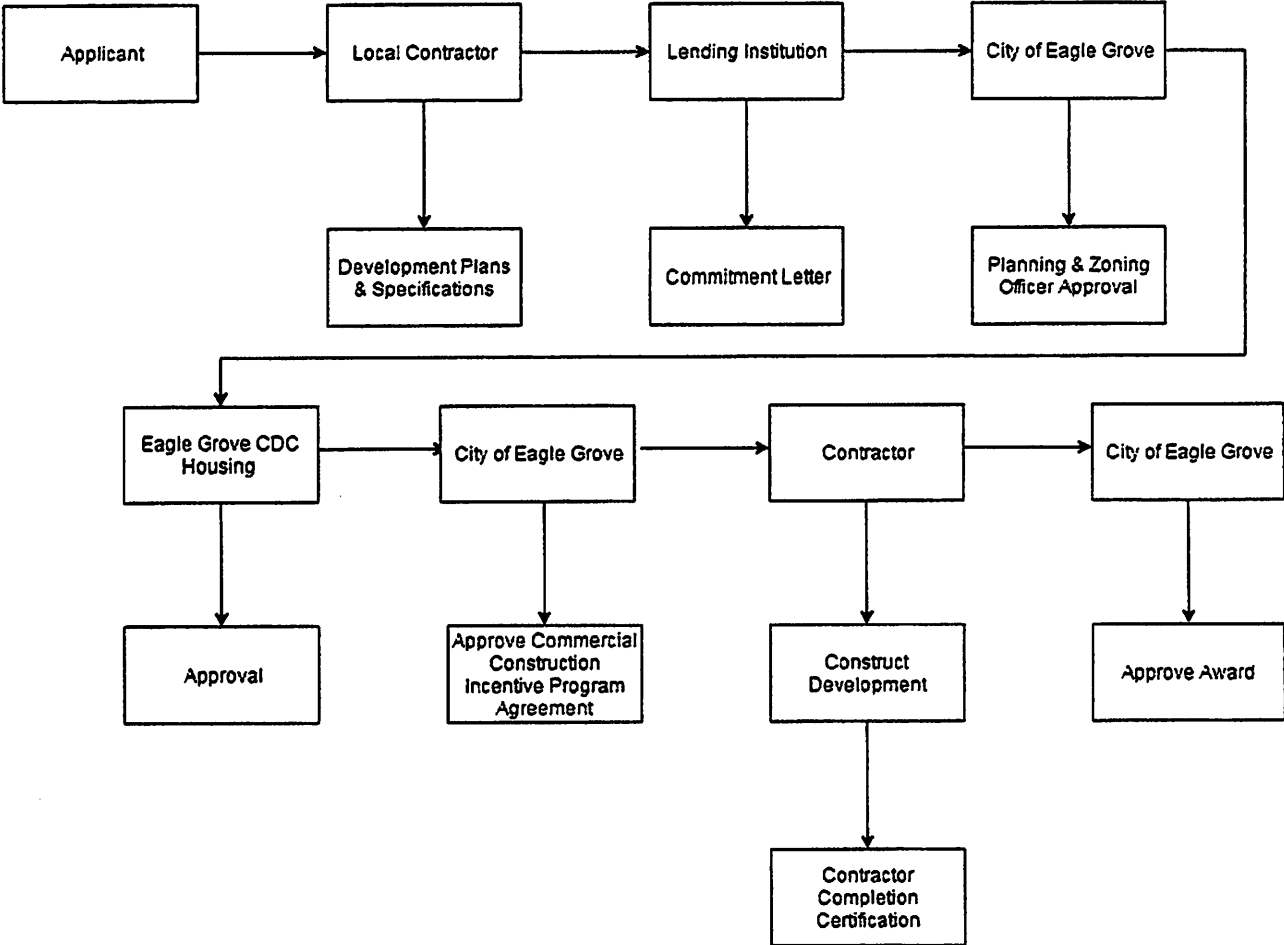
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City of Eagle Grove

Commercial Construction Incentive Program

Program Process Flow



City of Eagle Grove

Commercial Construction Incentive Program Building Permit Application

210 East Broadway – PO Box 165

Eagle Grove, Iowa 50533

(515) 448-4343

Name of Applicant: _____

Address: _____

Project Address: _____

Phone: _____

Contractor: _____

Address: _____

Location: Lot: _____

Block: _____

Addition: _____

Zoned: _____

Attach the following:

Map of project address

Building plans/specifications

Building size: _____ x _____

Height of building(s) (measured in feet): _____

Walls: _____

Foundation walls: _____

Roof: _____

Porch: _____

Other: _____

Description of project and materials used in (be specific): _____

Drainage altered: yes / no

Note: Drain tile around basements must be piped into a storm sewer or into the yard area by means of a sump pump.

Water connection required: yes / no

Line size: _____

Sewer connection required: yes / no

Line size: _____

Approximate cost of project: \$ _____

Projected date of completion: _____

Statement by Applicant: I have legal right to make this application, the information given is correct. I agree that all work will be in accordance with the laws of Iowa, and City Ordinances and Council approval. I will file plans and specifications, and written consent of adjacent owners on request.

Date of application: _____

Signature: _____

THIS PERMIT EXPIRES ON: _____

Note: The applicant understands that this permit is subject to any building restrictions provided by the plat and dedication or by contract in the addition in which said property is located. All sewer and water installations are to be inspected by a city official before the ditches are backfilled. All excavations in city streets to be gravel filled. This permit is void unless the work authorized herein is commenced within six months from this approval and completed within one year of approval unless the extension of this permit is requested and granted by the city.

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ADMINISTRATIVE USE ONLY

Permit fee: _____

Building Permit No. _____

Variance Needed: _____

Water tap fee: _____

Application: Approved Denied

Total Fees: _____

Zoning Official: _____ Date: _____

Grant Eligible: _____

Eagle Grove CDC – Housing Task Force Approved: _____

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City of Eagle Grove
Contractor Completion Certification

Contractor Business name: _____

Address: _____

Date of Completion: ____ / ____ / ____

Total Amount of Project: \$ _____

Total Amount of Local Contractor Work: \$ _____

CLOSEOUT CERTIFICATION

1. The contractor has completed the Applicant's Project in conformity with the Application Guidelines and the Commercial Construction Incentive Program Agreement.

2. Proof of local contractor work (goods, labor, materials, services, etc.) is provided with this Certification.

Applicant Print Name: _____

Applicant Signature: _____

Contractor Print Name: _____

Contractor Signature: _____

ADMINISTRATIVE USE – ONLY

CITY OF EAGLE GROVE

Checklist/Required Attachments/Submissions

If applicable

- _____ Grant Eligible CDC Initials
- _____ Map showing the location of the proposed project City Initials
- _____ Commitment letter of all proposed project funds from Lending Institution City Initials
- _____ Completed Building Permit with the City of Eagle Grove City Initials
- _____ Certificate of Insurance from contractor City Initials
- _____ Approved by Eagle Grove CDC CDC Initials
- _____ Commercial Construction Incentive Program Agreement City Initials
- _____ Contractor Completion Certification City Initials
- _____ W-9 from contractor City Initials
- _____ Approved by Council City Initials
- _____ Check dispersed with signatures for Contractor/Applicant City Initials

**Prepared by: Brett D. Legvold, P. O. Box 644, Humboldt, IA 50548 (515) 332-4093
Return to: Brett D. Legvold, P. O. Box 644, Humboldt, IA 50548**

**AGREEMENT FOR THE CITY OF EAGLE GROVE'S
COMMERCIAL CONSTRUCTION INCENTIVE PROGRAM GRANT**

This Agreement dated _____, 201__ by and between _____, hereinafter called "Applicant," _____, hereinafter called "Contractor," and the City of Eagle Grove, Iowa, a political subdivision of the State of Iowa, hereinafter called "City.

Whereas, the City established a Commercial Construction Incentive Program ("Program") to provide public support to local contractors participating in new commercial, industrial, residential and multi-residential construction projects in the City's Urban Renewal Area; and

Whereas, through the Program, the City desires to provide fiscal support through a series of economic development grants ("Grant" or "Grants") to local contractors undertaking qualified construction projects in the Urban Renewal Area; and

Whereas, the City developed guidelines governing the award of Grants under the Program and solicited and received Grant applications; and

Whereas, to implement the Program and encourage economic development in the City, the parties enter into this Agreement.

Based on the foregoing premises, the parties mutually agree to administer the provision of a Grant under the Program on the following terms and conditions:

1. Applicant acknowledges submission of the Commercial Construction Incentive Program Grant Application and accompanying documents, attached hereto and incorporated herein by reference (“Application”), which the Eagle Grove Community Economic Development Corporation reviewed and referred to the City for its consideration and approval. Applicant affirms the accuracy of the Application as submitted and as of the date of this Agreement.
2. The legal description of the real property to which the Application applies is:

[INSERT LEGAL DESCRIPTION]
3. Applicant and Contractor agree to complete the construction project set forth in the Application in accordance with the plans, specifications and bid set forth therein.
4. Upon completion of Applicant’s project, Applicant and Contractor shall certify in writing to City that the project is complete and request the provision of the Grant set forth in the Application approved by the City. Applicant and Contractor shall also submit invoices from local contractors showing the amount of work performed by local contractors. The City reserves the right to contact local contractors on the project to confirm the amount of their work on the project.
5. As a condition of issuance of the Grant, Applicant must comply with City’s zoning ordinance and regulations.
6. Within thirty (30) days of receipt of Applicant’s written certification of project completion and proof of the amount of work performed by local contractors, City shall issue a check made jointly payable to Applicant and Contractor in an amount equal to the amount of work performed by local contractors on the project not to exceed the lesser of twenty percent (20%) of the project cost as set forth in the Application or \$40,000.00.
7. As a condition of the issuance of the Grant, City reserves the right to inspect and investigate Applicant’s project and the work performed thereon to ensure completion and compliance with the terms of this Agreement. The City is not obligated to dispense Grant funds unless, in its sole and absolute authority and discretion, the Project is completed in accordance with the Application and this Agreement.
8. Applicant agrees that any costs incurred by the City in the process of reviewing and awarding the Grant may be deducted from the Grant.
9. Applicant agrees that any infrastructure improvements required to be installed by the City to complete the Applicant’s construction project may be deducted from the Grant.
10. Applicant agrees that the property upon which the Applicant’s project is constructed for this Grant shall be utilized and remain a property whose ownership and use subjects it to property taxes for a period of twenty (20) years from the date of the Grant award. This covenant shall run with the land, and the Agreement shall be recorded for that purpose.

11. Upon any breach or violation of this Agreement by Applicant, the City may, at its option, utilize one or more of the following remedies:
 - a. Terminate or refuse to award any Grant funds if not yet awarded;
 - b. If Grant funds have been awarded, be entitled to the repayment of awarded Grant funds; or
 - c. Utilize any other legal remedy available to it.
12. If the City takes legal action to remedy a breach by Applicant or Contractor, then City may recover its attorney fees and costs.
13. Notwithstanding City's award of a Grant under the terms and conditions of this Agreement, City shall have no liability to Applicant, Contractor or any third parties for any cost, loss, liability, or payment which is in any way related to Applicant's construction project, and Applicant and Contractor shall indemnify and hold City harmless from same, including City's attorney fees and litigation costs.
14. This Agreement, together with the Application and its accompanying documents, constitutes the entire agreement between the parties, and supersedes all prior and concurrent proposals and agreements, whether oral or written, and all other communications between parties relating to the subject matter. No amendments, modifications, or additions to this contract shall be binding unless they are in writing and signed by all parties hereto.
15. The Agreement shall be binding upon each party's heirs, successors, and assigns.

In witness, the parties have executed this Contract as of the date above.

APPLICANT: CITY OF EAGLE GROVE, IOWA

By: _____
 Print Name:
 Title:

By: _____
 Sandy McGrath, Mayor

By: _____
 Michael Boyd, City Administrator

CONTRACTOR:

By: _____
 Print Name:
 Title: